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New Enrolment Procedures for NSW Government Schools

Dear Parents

On Monday 22 July 2019, the Department of Education implemented new enrolment procedures for all Government Schools in NSW. These procedures involve a range of new guidelines including changes to the residential address check and out of area applications.

**Residential Address Check:**

Under the Education Act 1990, principals require proof of address to establish a child's entitlement to enrol in the school. As such, we must use the following 100 point residential address check to determine the student's entitlement to enrol at the school.

Document showing the full name of the child's parent	Points
1. Only one of (ie. no additional points for additional documents) <b>1.1</b> Council rates notice <b>1.2</b> Lease agreement through a registered real estate agent for a period of at least 6 months or rental board bond receipt <b>1.3</b> Exchanged contract of sale with settlement to occur within the applicable school year	40
2. Any of the following <b>2.1</b> Private rental agreement for a period of at least 6 months <b>2.2</b> Centrelink payment statement showing home address <b>2.3</b> Electoral roll statement	20 each
3. Any of the following documents <b>3.1</b> Electricity or gas bill showing the service address <b>3.2</b> Water bill showing the service address <b>3.3</b> Telephone or internet bill showing the service address <b>3.4</b> Drivers licence or government issued ID showing home address <b>3.5</b> Home building or home contents insurance showing the service address <b>3.6</b> Motor vehicle registration or compulsory third party insurance policy showing home address <b>3.7</b> Statutory declaration stating the child's residential address, how long they have lived there, and any support information or documents of this	15 each

**\*\* up to 3 months old**

**Out of Area Applications:**

Changes to the area of application process will mean that as of Term 4, it is highly likely that Picton Public School will not be able to accept any out of area applications unless there are exceptional circumstances.

If you have any questions regarding this information on the new enrolment policy, please contact the school by phone 4677 1497 or email [picton-p.school@det.nsw.edu.au](mailto:picton-p.school@det.nsw.edu.au).

Regards

**Nathan Neilson**  
**Principal**